

	Masters and Ladies Cycling Club Finish Line Spotter	Document Date: August 2007
		Review Date: July 2008
		Document Status: Approved

Report to the Race Organiser at the Trailer at the race venue 30 minutes before the start. You must have your cellphone with you, charged and on. Please make sure you have enough time to complete your duty properly, as you will probably be the very last marshal to leave the venue, and that you have sufficient petrol in your car.

Equipment to be used from the trailer

- Orange safety bib
- 2 x orange cones
- 2 x windsocks, hammers etc

Remember to return these items to the trailer before you go home

What to do at duty point

- You will probably also be asked to assist the Timekeeper with setting the riders off in their groups in an orderly fashion.
- Once the race is on the go, you must assist the Timekeeper with setting up the finish line – placing orange cones, erecting windsocks etc.
- Your main duty is to assist the Timekeeper with spotting the cyclists as they cross the finish line.
- The timekeeper will stop the stopwatch as the first rider in a bunch crosses the line. The numbers of the first and last riders in the bunch need to be spotted and written down. Your duty is to spot these numbers and shout them out to the timekeeper who will write them down on the timekeepers sheet.
- The timekeeper may, alternatively, ask you to do the recording of the times on the timing sheet as he/she calls out the numbers.
- Your assistance is critical to ensure that the correct cyclists are placed in front of the bunch and rear of the bunch so that the finish cards will tie up with the timekeepers times and positions.
- Remain with the Timekeeper to the end of the race, and assist with packing up the finish area, taking items back to trailer and packing.
- Report any incidents or events to the race organiser

EMERGENCY CELL PHONE WITH RACE ORGANISER
076 570 4636

Marshalling– What signals to use to direct vehicle
Your Primary duty is to control and direct vehicle traffic. You do not have to indicate the route to the cyclists. It is each cyclists responsibility to know the route.



Marshalling– Where to place “Beware of Cyclists”

Place the signs on the road that joins into the route that the cyclists ride. Do not place on the road that is in the same direction as the cyclist route.

